

# HOMEOWNERS ASSOCIATION ARCHITECTURAL REQUEST FORM

Please allow 1-2 weeks for approval.

Mail To: ARCHITECTURAL CONTROL COMMITTEE  
c/o PRESTIGE MANAGEMENT GROUP  
P.O. BOX 9336  
GREENSBORO, NC 27429

Ph. 336-378-1778  
Fax 336-230-1821  
Email to: pmg@prestigemangement.biz

Date: \_\_\_\_\_ NAME OF ASSOCIATION: \_\_\_\_\_

Homeowner Name: \_\_\_\_\_ Day Ph. \_\_\_\_\_ - \_\_\_\_\_ Eve. Ph. \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Email \_\_\_\_\_

1. What is the nature your proposed improvement, alteration, or change?  
\_\_\_\_\_  
\_\_\_\_\_
2. What is the height, length, and width of your proposed improvement, alteration, or change? **You must include photos of proposed fencing, sheds, etc.**  
\_\_\_\_\_  
\_\_\_\_\_
3. What are the materials and colors to be used? **Please note that sheds must match the siding and roof color of the home.**  
\_\_\_\_\_  
\_\_\_\_\_
4. Will there be any plantings, excavations or changes in grading? If yes, please list details.  
\_\_\_\_\_  
\_\_\_\_\_
5. **Please provide a site map of the location of proposed improvement, alteration, or change.** This can be professionally rendered, hand drawn, or printed out from Google Earth and hand drawn. For sheds and fences, please also provide a photo of the proposed shed or fence. **WE CANNOT PROCESS YOUR REQUEST WITHOUT THIS.**

I/we the owner(s) requesting the improvement, alteration, or change, understand and agree that I/we will be responsible for the costs of any maintenance, repair, or replacement of all or any part of such improvement, alteration, or change, if approved, and understand and agree that the association will not be responsible for such maintenance, repair, replacement, or costs thereof.

The work proposed above shall be completed on or before \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_ .

The foregoing application is submitted by: \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

-----Office use below this line-----

Reviewed and considered by the architectural control committee at a meeting held on \_\_\_\_\_.

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Disapproved for the following:

\_\_\_incomplete specification/drawings \_\_\_\_\_not in compliance with architectural standards

Notes \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_